



<b>Position Title:</b>	Senior Counsellor
<b>Program:</b>	Christie Lake Kids Camp
<b>Requirements:</b>	18+, 2 <sup>nd</sup> or 3 <sup>rd</sup> year students
<b>Available Positions:</b>	12 student positions available
<b>Reports To:</b>	Pio and Voyo Managers, Management Team
<b>Contract length:</b>	5 Weeks
<b>Salary:</b>	\$4,200 /contract.

### **Organizational Background**

Christie Lake Kids (CLK) is a charitable organization that has been serving children and youth living in low-income households in the Ottawa area since 1922. CLK provides year-round services to children and youth through an excellent camp experience and strategically located city recreational opportunities through the STAR (Skills Through Arts and Recreation) program. Our mandate is to provide high quality recreation opportunities that help children and youth build the skills necessary for developing long-term resiliency.

*Christie Lake Kids is an organization committed to reflecting the communities we serve, and we are deeply committed to equity in employment opportunities. Part of our commitment to building and maintaining a diverse workforce means that we encourage and will prioritize applications from those who have been equity-denied, including Indigenous Peoples, Black and racialized people, members of the 2SLGBTQIA+, etc.*

### **Value of working at Christie Lake Kids**

As part of the Christie Lake Kids Summer Staff team, staff gain valuable experience, skills, and opportunities that support their personal and professional growth.

Benefits include:

- **Meals and Accommodation:** Provided during training, camp sessions and wrap up.
- **Professional Experience:** An opportunity to work hands-on with children and youth, developing skills in program development, program facilitation, program evaluation and leadership.
- **Skill Development:** Gain experience working with diverse populations and children with complex needs, a highly valuable asset for careers in Child and Youth Care and related fields. Develop qualities like patience, resilience, adaptability, and a strong sense of teamwork, all while making a meaningful impact in the lives of children and youth.
- **Training and Certification Opportunities:** Enhance your qualifications through certifications like Nonviolent Crisis Intervention, or Mental Health First Aid, provided at no cost.
- **Placement Hours:** Eligible students in Child and Youth Care, Social Work, or related fields can count their camp job experience toward placement or practicum hours, subject to approval by their academic institution.



- **Networking and References:** Build connections in the field and receive professional references upon successful completion of your summer contract.
- **Outdoor Environment:** Enjoy a unique opportunity to live and work in a natural setting with access to amenities such as canoeing, swimming, rock wall climbing, mountain biking, and more.

### Job Summary

Camp Counsellors are members of the Christie Lake Summer Staff team who live on-site and are responsible for providing an exceptional camp experience for all campers while ensuring a safe and fun environment. Counsellors will be paired with a co-counsellor for sessions 1-3 and will work directly with campers aged 8-13. Senior Counsellors will work with ages 14-17 in session 4 with support from senior staff.

### Camp 2025 Dates

- **Pre-camp:** July 2-July 5
- **Break 1:** July 5-7
- **Session 1:** July 7-12
- **Break 2:** July 12-14
- **Session 2:** July 14-19
- **Break 3:** July 19-21
- **Session 3:** July 21-26
- **Break 4:** July 26-28
- **Session 4:** July 28- Aug 2

*\*Counsellors must be available to be on-site for all the above dates excluding breaks. You are encouraged to contact the hiring team as soon as possible with any questions related to availability*

### Duties and Responsibilities:

Including but not limited to:

- Collaborate with other cabin staff to provide direct care and supervision of children/youth in your cabin while acting as a positive role model.
- Supervise campers during mealtimes, daily programs, all-camp activities, special events, campfires, bedtime, and overnight stays (on rotation).
- Sleep and supervise 5 campers overnight in a cabin.
- Clearly explain, monitor, and support camper expectations.
- Foster a positive and supportive atmosphere within the cabin group.
- Encourage campers to fully participate in a wide range of programs.
- Actively supervise and engage with campers during lessons, activities, and programs.
- Assist campers in maintaining clean and organized cabins.
- Support daily activities as assigned by Section Managers, the Waterfront Manager, or Management Team.



- Actively participate in the swimming program:
  - Facilitate a swim group with guidance from the Waterfront Manager (no minimum skill level required; pairings will be based on comfort level).
  - Participate in buddy swims by swimming with campers.
  - Encourage participation, water safety, and fun during swim activities.
- Work collaboratively with coworkers to ensure camper needs are met throughout the day.
- Complete camper files at the end of each session in collaboration with counsellors and Section Managers.
- Perform additional responsibilities as designated by Camp Management, Section Managers, or the Program Director.

### **Expectations**

- Work in a manner that preserves confidentiality and encourages risk management.
- Foster collaborative and interdisciplinary teamwork.
- Maintain professional relationships with all team members.
- Act as a mentor for junior counsellors
- Attend to assignments and supervisory duties with professionalism.
- Respect and value intersectional inclusion, diversity, equity, and accessibility.
- Contribute to organizational data collection and reporting activities.
- Participate in meetings as necessary.
- Support end-of-summer wrap-up tasks.
- Maintain a clean and hygienic cabin environment.
- Assist in other areas as needed, especially when team members are unavailable due to illness or other circumstances.

### **Desired Qualifications**

- 18 years or older.
- A student in fields such as child and youth care, social work, outdoor education, recreation, psychology, education, or other human services programs, with a passion for working with children and youth in a camp or community-based setting.
- Exemplary character, modeling honesty, integrity, and respect.
- Enthusiastic, energetic, patient, and with a sense of humor.
- Ability to work with children presenting complex needs or behaviors.
- Strong teamwork skills and openness to feedback.
- Confidence in leading activities and groups.
- Current Standard First Aid with CPR-C certification.

### **Assets**

- Experience working in a camp or overnight camp setting.
- Certifications in Nonviolent Crisis Intervention, High Five, or Mental Health First Aid.



- Outdoor education-related experience or certifications.
- Current or expired Bronze or National Lifeguard certifications

### **Physical Requirements**

The ideal candidate must be able to meet the physical demands of the role with or without reasonable accommodation. Due to the nature of summer camp, candidates must be able to:

- Spend approximately 75% of each day outdoors and actively participating in activities such as walking, swimming, canoeing, and programs.
- Occasionally transport supplies or equipment weighing up to 40 lbs.
- Work outdoors in various weather conditions (heat, high sun exposure, rain, etc.).

### **How to apply**

Interested candidates are invited to apply via email. The hiring team can be reached at [camp@christielakekids.com](mailto:camp@christielakekids.com) with any questions about the process and/or positions. Positions will remain posted until filled, candidates are encouraged to apply as soon as possible.

Interviews for this position are expected to begin early February. Please note that applicants may be contacted for interviews prior to this date.

*\*No alcohol or substances are permitted onsite. Please inquire about the Christie Lake Kids Camp smoking policy if applicable (19+).*